

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
(Established by Govt. of A.P., Act. No. 30 of 2008)
ANANTHAPURAMU – 515 002 (A.P.) INDIA.

Prof. S. Krishnaiah,
M.E., Ph.D.
Registrar



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Circular No.C1/JNTUA/Estt./2nd Notification 2024/Revised/2024-25

Date: 20-08-2024

REVISED CIRCULAR

Sub:- JNTUA-Estt – Career Advancement Scheme (CAS) – Applications called for – Reg.

- Ref:-**
1. G.O .Ms No 38, Higher Education (UE) Department, Dt. 23.06.2016
 2. G.O.Ms.No.14, Higher Education (UE) Department, Dt.:13-02-2019
 3. G.O.Ms.No.20, Higher Education (UE) Department, Dt. 28-06-2023
 4. UGC Amendment No.F.9-1/2010(PS/MISC)Pt. Vol-II Dt.20-06-2024
 5. Circular No.C1/JNTUA/Estt./CAS Notification 2024 / 2023-24 Dt.15-12-2023
 6. Circular No.C1/JNTUA/Estt./2nd CAS Notification 2024/2024-25 Dt.18-8-2024
 7. Note Orders of the Vice-Chancellor I/c dated: 15-08-2024.

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Applications are invited in the prescribed format with all supporting documents through proper channel from the Teachers of JNTUA Constituent Colleges, who are eligible for consideration for the following next higher grade / promotion under career advancement scheme (CAS) as per the references (1) to (4) cited above.

1. Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)
2. Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)
3. Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)
4. Associate Professor (Academic Level 13A) to Professor (Academic Level 14)
5. Assistant Librarian to Deputy Librarian

The following points will be considered in this notification:

- a. The norms under old regulations are as per G.O.Ms.No.38, dated 23.06.2016 and cutoff date is 31-12-2023.
- b. The norms under new regulations are as per G.O.Ms.No.14, dated 13.02.2019.
- c. The candidates can opt for either old or new regulations.
- d. Vide ref. 05 cited above, the faculty who have already submitted their applications in response to earlier notification dated 15-12-2023 need not apply. The processing and conduct of Interviews etc. will be done commonly for both the notifications
- e. The faculty who are eligible on or before **30-06-2024** can apply in response to this notification.
- f. The applicants shall submit the Option form enclosed compulsorily.

The Teachers eligible for the above promotions under CAS by 30-06-2024 are requested to download the applications from the website (www.jntua.ac.in) and submit 4 sets of the filled in applications along with necessary documents (each application and enclosures in paper bound book form) so as to reach the office of the Registrar, JNTUA through proper channel on or before 27-08-2024. The applications received after the due date will be summarily rejected.

- Encl: 1. Option Form
2. Application Form for University Teachers -2010 Regulations
3. Application Form for University Teachers -2018 Regulations


REGISTRAR
 

Copy to..

All the Directors, JNTUA, Anantapur for information

The Principal, JNTUACEA, Anantapur

The Principal, JNTUACEP, Pulivendula

The Principal, JNTUACEK, Kalikiri

The Director, JNTUA OTPRI, Anantapur

The Head, SMS, JNTUA, Anantapur for information

The Deputy Registrar, Accounts Section, JNTUA Anantapur for information

The P.S. to VC, P.A. to Rector, P.A. to Registrar, JNTUA, Anantapur for information



**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
ANANTHAPURAMU – 515 002 (A.P.) INDIA.**

Promotion under Career Advancement Scheme (CAS), in accordance with
G.O.Ms.No.38, Higher Education (UE) Department, dated 23-06-2016
OR
G.O.Ms.No.14, Higher Education (UE) Department, dated 13-02-2019.

As per UGC Amendment dated 20-06-2024 the faculty members eligible for promotions under CAS can apply either under old regulations viz., G.O.Ms.No.38, Higher Education (UE) Department, dated 23-06-2016 or new regulations viz., G.O.Ms.No.14, Higher Education (UE) Department, dated 13-02-2019.

The option form given below may please be filled and submitted along with the application for promotion under CAS.

Option form to be submitted by the applicant

Name of the Applicant :
Present Designation :
Place of Work :
Promotion sought (Academic Level / Grade pay) : from _____ to _____

I hereby express my willingness to be considered for promotion under CAS in accordance with the regulations given below (Please tick any one of the following)

- As per Regulations (G.O.Ms.No.38, Higher Education (UE) Dept.,dt.23-6-2016) (Old Regulations)
 As per Regulations (G.O.Ms.No.14, Higher Education (UE) Dept., dt.13-2-2019) (New Regulations)

Signature of the application

Signature of the Head of the Department

Forwarded and Recommended

Signature of the Principal

THE UNIVERSITY OF CHICAGO

Department of Chemistry
5700 South University Avenue
Chicago, Illinois 60637

Dear Professor [Name]:
I am writing to you regarding the [Topic] project we discussed in our meeting on [Date]. I have reviewed the [Document] and have some questions regarding the [Section].

Could you please provide more details on the [Section] and how it relates to the overall [Project] goals? I would appreciate your feedback on the [Document] as well.

Questions for the [Section]

- 1. How does the [Section] relate to the [Section] in the [Document]?
- 2. What are the [Section] and [Section] parameters?
- 3. How does the [Section] relate to the [Section] in the [Document]?

I have also reviewed the [Section] and have some questions regarding the [Section]. Could you please provide more details on the [Section] and how it relates to the overall [Project] goals?

I would appreciate your feedback on the [Document] as well. Please let me know if you have any questions or need any further information.

Thank you for your time and assistance.

Sincerely,
[Name]

[Address]

[Phone Number]



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR

APPLICATION FORM FOR PROMOTION UNDER CAREER ADVANCEMENT SCHEME FOR UNIVERSITY TEACHERS

(in accordance with G.O.Ms.No 38, Higher Education (UE) Department, Dt. 23.06.2016)

(NOTE: The Principal is requested to verify the claims made in Category-I and II and certify if satisfied only)

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name of the Applicant : _____
2. Place of working : _____
3. Present Designation : _____
4. Present Scale of Pay with AGP : _____
5. Date of sanction of Present AGP : _____
6. Designation for which promotion is sought : _____
7. Date of eligibility : _____
8. Highest Qualification : _____

9. Experience:

Designation	Department	Duration (dd/mm/yyyy)		Academic Level/AGP
		From	To	

10. Teaching experience:

PG teaching (in years):

UG teaching (in years):

11. Research experience (excluding years spent in M.Phil./Ph.D.) (in years):

12. Field of Specialization

(a)

(b)

13. Details of Orientation/Refresher Courses/Short term courses attended:

Name of the Course	Place	Duration		Sponsoring Agency
		From	To	

14. Number of Ph.D.s awarded under your guidance:

Name of the candidate	Full Time / Part Time	Date of Ph.D. Viva	Month and Year of Degree awarded	Supervisor / Co-supervisor

15. Any other relevant information

16. List of Enclosures (for PART A)

(Please attach attested copies of certificates, papers etc. wherever necessary)

PART B: CATEGORY - I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

a) Direct Teaching (Lectures / Tutorials / Practical / Project Supervision / Field Work)

S.No	Academic Year	Actual hours spent in the Academic Year		Course/Paper	Actual Score = A/N*	Details of claim made with proof submitted	Supporting documents Page Nos	API Score Awarded (For office use only)
		(A)	(B)					
	Year 1	Odd Sem						
		Even Sem						
		Total Score						
		Average Score / Academic Year						

*N=7.5 for Assistant Professor; N=7.75 for Associate Professor and Professor

b) Examination Duties (Invigilation Duty / QP Setting / Evaluation of Answer Scripts)

i) Invigilation Duty

S.No	Academic Year	Actual hours spent in the Academic Year (B)	Actual Score = B/10	Details of claim made with proof submitted	Supporting documents Page Nos	API Score Awarded (For office use only)
		Total Score				
		Average Score / Academic Year				

ii) QP Setting

S.No	Academic Year	Actual hours spent in the Academic Year (C)	Actual Score = C/10	Details of claim made with proof submitted
		Total Score		
		Average Score / Academic Year		

iii) Evaluation of Answer Scripts

S.No	Academic Year	Actual hours spent in the Academic Year (D)	Actual Score = A/N*	Details of claim made with proof submitted	Supporting documents Page Nos	API Score Awarded (For office use only)
		Total Score				
		Average Score / Academic Year				

c) Innovative Teaching -- Learning Methodologies / Updating of Subject Content / Mentoring

S.No	Academic Year	Actual hours spent in the Academic Year (E)	Actual Score = E/10	Details of claim made with proof submitted	Supporting documents Page Nos	API Score Awarded (For office use only)
		Total Score				
		Average Score / Academic Year				

Total Score obtained in Category-I = (a+b+c) =

CATEGORY II PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

a) Student related co-curricular, extension and field based activities

(i) Discipline related co-curricular activities

S.No	Academic Year	Actual hours spent in the academic year				Total hours Spent 1+2+3+4 (F)	Actual Score = F/10	Details of claims made and proof submitted	Supporting documents Page Nos	API Score Awarded (For office use only)
		Remedial Classes 1	Career Counseling 2	Study Visits 3	Student Seminars 4					
Total Score										
Average Score / Academic Year										

ii) Other Co-curricular activities

S.No	Academic Year	Actual hours spent in the academic year				Total hours Spent 1+2+3+4 (G)	Actual Score = G/10	Details of claims made and proof submitted	Supporting documents Page Nos	API Score Awarded (For office use only)
		Cultural Programs 1	Sports 2	NSS 3	NCC 4					
Total Score										
Average Score / Academic Year										

iii) Extension and dissemination activities

S.No	Academic Year	Actual hours spent in the academic year				Total hours Spent 1+2+3+4 (H)	Actual Score = H/10	Details of claims made and proof submitted	Supporting documents Page Nos	API Score Awarded (For office use only)
		Public / Popular Lectures 1	Public/ Popular Talks 2	Seminars 3	Any other activities 4					
Total Score										
Average Score / Academic Year										

b) Contribution to corporate life and management of the department and Institution through participation in Academic and Administrative committees and responsibilities

i) Administrative responsibility

S.No	Academic Year	Actual hours spent in the academic year				Total hours Spent 1+2+3+4 (I)	Actual Score = I/10	Details of claims made and proof submitted	Supporting documents Page Nos	API Score Awarded (For office use only)
		Director / Principal / HoD 1	Lab in-charge 2	OAS/ Deputy Warden, etc 3	Library in-charge 4					
Total Score										
Average Score / Academic Year										

ii) Participation in Bos, Academic and Administrative Committees

S.No	Academic Year	Actual hours spent in the academic year				Total hours Spent 1+2+3+4 (J)	Actual Score = J/10	Details of claims made and proof submitted	Supporting documents Page Nos	API Score Awarded (For office use only)
		Participation in Bos 1	Academic Committees 2	Administrative Committees 3	CAC meetings 4					
Total Score										
Average Score / Academic Year										

c) Professional Development Activities

S.No	Academic Year	Actual hours spent in the academic year				Total hours Spent 1+2+3+4 (K)	Actual Score = K/10	Details of claims made and proof submitted	Supporting documents Page Nos	API Score Awarded (For office use only)
		Participation in Conferences / Seminars / Short Term Training Courses 1	Industrial experience 2	Talks / Lectures / FDP Courses 3	Dissemination and general articles / any other contribution 4					
Total Score										
Average Score / Academic Year										

Total Score obtained in Category II = (a+b+c) =

Signature of the Applicant

Signature of HoD

iii) Project Outcomes / outputs

S.No	Title of the Project	Year of Award of Outcome / Output	Number of Patents awarded		Number of Technology Transfers achieved		Number of Major Policy documents prepared for bodies like WHO / UNO / UNESCO / Central / State Govt. / Local Bodies		Supporting documents Page Nos	API Score Claimed	API Score Awarded (For office use only)
			National	International	National	International	National	International			

#For faculties of Sciences/ Engineering/ Agriculture/ Medical/ Veterinary Sciences

*For faculties Languages/Humanities/Arts/Social Sciences/ Library/ Physical Education/ Management

III (D) RESEARCH GUIDANCE (In the Assessment Period Only)

S.No	Name of the Degree Awarded (Ph.D / M.Tech / M.Phil)	Status		Year of Award of degree / Thesis submission	Title of the Thesis supervised	Name of the Awardee	Are you Supervisor or Co-Supervisor	Supporting documents Page Nos	API Score Claimed	API Score Awarded (For office use only)
		Degree awarded	Thesis submitted							

III (E) i) Fellowships / Awards / Invited Lectures delivered in Seminars or Conferences (In the Assessment Period only)

S.No	Title of the Award / fellowship Received	Year of Award	International / National / State / University Level	Name of the Agency or body granting the award / Fellowship	Supporting documents Page Nos	API Score Claimed	API Score Awarded (For office use only)

III (E) ii) Invited Lectures / Papers presented in Conferences / Seminars (In the Assessment Period Only)

S.No	Month and Year of Presentation	Title or Topic of Invited Lecture or Presentation	Name of the Conference / Seminar	International / National / State / University Level	Location where the event is organized	Supporting documents Page Nos	API Score Claimed	API Score Awarded (For office use only)

III (F) Development of E-Learning delivery process / material (In the Assessment Period Only)

S.No	Title of the e-learning module developed	Month and Year of development	Organization where the developed module is being used	Supporting documents Page Nos	API Score Claimed	API Score Awarded (For office use only)

Total score obtained in Category II = (A+B+C+D+E+F) =

Note:

1. The information is to be provided in the sequence 'of years proposed to be assessed; hence the applicants may add the information of all the years in a sequential manner.
2. The applicants are informed to ensure that all the prescribed conditions are fulfilled before they submit their applications. Incomplete applications and without supporting documents, in any respect, will not be processed. Documents relevant to the promotion period only should be attached to avoid unnecessary confusion and the assessment shall be strictly based on the documents enclosed, which are subject to verification.
3. The applicant will have to provide documentary evidence for the claims made duly verified by the HoD.
4. The Principal of the college is requested to verify the claims made and certify if satisfied only.

CERTIFICATE

This is to certify that all the details and information submitted is true and correct to the best of my knowledge. I understand that my promotion under CAS is dependent on the data submitted above and if the data is found incorrect at any time, the promotion granted will be liable for reversal.

Signature of the Applicant

Counter-signed by:

Signature of the Head of the Department

Signature of the Principal

