A.P. STATE COUNCIL OF HIGHER EDUCATION
APPGCET–2024 SPOT ADMISSIONS

From

The Chairman(i/c) & Competent Authority,
A.P.State Council of Higher Education

To

The Principals of Universities
and their Constituent Colleges
& Govt. Colleges in AP.

Letter No. APPGCET–2024/UNIVERSITY/GOVT/ SPOT ADMNS Dated: 14-10-2024

Sir,

SUB: APPGCET-2024- Admissions into M.A, M.Com, M.Ed and M.Sc., Courses in Universities and their Constituent Colleges and Govt. Colleges in A.P – Communication of guidelines to fill the leftover vacancies during Spot Admissions – Reg.

* * *

1. The **Principals of Universities and their Constituent Colleges & Govt. Colleges** in AP state are informed that the First Phase and Second & Final Phase of APPGCET-2024 Convener admissions are completed.

2. Principals are requested to comply for conducting spot admissions with the following sequence of operations:

I.   The Universities and their Constituent Colleges & Govt. Colleges have to complete Not admit/Admit process before taking up Spot Admissions as per the following procedure.

- The vacant seat shall be filled with the same category candidate on merit of APPGCET-2024 rank.
- If same category candidate is not available, seat shall be filled with the candidate as per seat conversion matrix given in Table-1.

II.   Update the joining details by logging into https://cets.apsche.ap.gov.in with the UserID already being used for updating joining details.

III. Derive Spot Vacancy. The unfilled and not joined / dropout vacant seats will now become vacancies for Spot admissions.

3. Please comply the following scrupulously:

I.   Issue a Notification in a Daily News paper indicating the date of Spot Admissions.

II.   Candidates who have not taken admission so far are only eligible. Candidates shall not be allowed for spot admission without original certificates.

III. The Vacancies under Spot admissions shall be filled with the candidates qualified in APPGCET-2024 and satisfying the prescribed educational qualifications given in APPGCET-2024 Notification.

Table-1

If seat is vacant in	Converted in to	Converted into	Converted into	Converted in to	Converted into	Converted into
OC General						
OC Women	OC General					Un reserved/ Open Category
BC-A General	BC-B General	BC-C General	BC-D General	BC-E General		
BC-B General	BC-C General	BC-D General	BC-E General	BC-A General		
BC-C General	BC-D General	BC-E General	BC-A General	BC-B General		
BC-D General	BC-E General	BC-A General	BC-B General	BC-C General		
BC-E General	BC-A General	BC-B General	BC-C General	BC-D General		
BC-A Women	BC-A General	BC-B General	BC-C General	BC-D General	BC-E General	
BC-B Women	BC-B General	BC-C General	BC-D General	BC-E General	BC-A General	
BC-C Women	BC-C General	BC-D General	BC-E General	BC-A General	BC-B General	
BC-D Women	BC-D General	BC-E General	BC-A General	BC-B General	BC-C General	
BC-E Women	BC-E General	BC-A General	BC-B General	BC-C General	BC-D General	
ST General	SC General					
ST Women	ST General	SC General				
SC General	ST General					
SC Women	SC General	ST General				
EWS Women	EWS General	**No Conversion**				

IV. Candidates who satisfy the definition of Local/Non-Local shall alone be granted admission. Candidates whose qualifying examination is from other state but either of the parents resided for a period of 10 years in A.P/Telangana state are eligible for Spot Admissions.

V. Certificates to be Verified**:**
   - Qualifying Examination Consolidated Marks Memo and Provisional Pass Certificate
   - Eligibility for admission into a Course shall be as prescribed Educational qualifications given in APPGCET-2024 Notification
   - Study Certificate
   - APPGCET-2024 Rank card
   - Residence Certificate (if applicable)
   - Caste Certificate (if applicable)
   - EWS Certificate (if applicable)
   - Transfer Certificate

VI. Upload the original marks memos of all above certificates for verification and for ratification of spot admissions made by the colleges.

VII. Principals are requested to collect the following processing fee from each candidate admitted through Spot admissions and remit to APSCHE through online payment gateway.

Status of Candidate	Registration Fee per candidate (for All Categories)
Qualified in APPGCET-2024	Rs.500/-

VIII. **Please note that the Students admitted through Spot Admissions (i.e.) leftover seats of the Convener quota in the Institutional Spot Admissions are not eligible for Tuition Fee Reimbursement Vide G.O.Ms.No.66 Social Welfare (SW.EDN.2) Department Dated 08.09.2010.**

Table-2

ACTIVITY	DATE
DERIVING SPOT VACANCIES	15-10-2024
ISSUE OF NOTIFICATION	16-10-2024
CONDUCTING OF SPOT ADMISSIONS	17-10-2024 TO 21-10-2024
UPLOADING OF SPOT ADMISSIONS IN WEB PORTAL WITHOUT LATE FEE	22-10-2024 TO 24-10-2024
PAYMENT OF PROCESSING FEE THROUGH PAYMENT GATEWAY WITHOUT LATE FEE	22-10-2024 TO 24-10-2024

IX. PROCEEDINGS for the ratification/rejection of admissions made:
   After verification of eligibility criteria, the Council will inform the date from which approval proceedings can be downloaded through the website.

Further, the Principal is requested to follow the above guidelines scrupulously and in case of any doubt they are requested to contact 9100998069 (OR) specialofficerapsche@gmail.com.

Sd/-
Competent Authority
APPGCET-2024 ADMISSIONS